



The Philippine Center Management Board

556 Fifth Avenue
New York, New York 10036
Tel.: (212) 575-4774
Email: philcenternyc@gmail.com



INVITATION TO BID

The Philippine Center Management Board in New York, through the General Appropriations Act, invites eligible contractors to bid for the contract for the **Repair of the Building Façade of the Philippine Center, located at 556 Fifth Ave., New York, NY 10036 in compliance with the NYC-DOB Local Law 11 – SWARMP. The sum of US Dollars: Two Hundred Seventy-Five Thousand One Hundred Seventy-One (USD275,171.00)**, from the approved budget for the contract, will be applied to all eligible payments under the contract, and any quotations exceeding this amount shall be automatically rejected upon bid opening.

The Philippine Center Management Board Bids and Awards Committee (PCMB-BAC) requests contractors to submit bids in accordance with the bid forms/package, which details the Scope of Work outlined for the project. The project should be completed within **One Hundred Twenty (120) calendar days**, the starting date being the date of receipt of the Notice to Proceed.

Bidders must obtain their bid forms/package from **Two4Design Architecture, PLLC**, PCMB-BAC's technical consultant for this project. Bids must be meticulously prepared, typed or printed, and signed in ink.

Interested parties submitting bids must demonstrate that they have completed, within the last two (2) years from the deadline for submission of bids, a similar contract to this project with a cost equivalent to at least **fifty percent (50%) of the contract sum**.

PCMB-BAC reserves the right to reject any bid, to annul the bidding process, and to reject all bids at their sole discretion at any time prior to contract award, without incurring any liability to the affected bidder or bidders.

Should there be any questions or concerns about any of the items on the work write-up, please contact Two4Design Architecture PLLC for clarification prior to bidding. Alternatively, interested parties may make their clarifications during the Pre-submission Conference. Interested parties are reminded that their bid should be inclusive of all taxes, fees, permits, and contingency costs.

Bidding will be conducted through open competitive bidding procedures using non-discretionary pass/fail criterion as specified in the Implementing rules and Regulations (IRR) of the Republic Act 9184 (RA 9184), otherwise known as the Government Procurement and Reform Act”, and Government Procurement Policy Board Resolution (GPPB) Resolution NO. 28-2017, as reconciled with local practice in New York City and reflected in the contained bid forms/package.

PCMB-BAC has scheduled the following activities for the said Project:

<u>Procurement Activity</u>	<u>Date</u>
Pre-Bid Conference/Walk Through	10AM to 11AM, Friday April 24, 2026
Deadline for submission of Bids	12 Noon, Friday, May 15, 2026
Opening Bids	3PM, Monday May 18, 2026

Sealed bids must be received to the address on or before 12 Noon, May 15, 2026. Late bids shall not be accepted. Upon selection of the winning contractor, the Philippine Center Management Board in New York will send a Bid Award Notice to the selected contractor. The Bid Award Notice will advise the selected contractor of the date, time, and location of the pre-construction conference that must take place before any work can begin. Upon satisfactory completion of the pre-construction conference, the Philippine Center Management Board New York will issue a "Notice to Proceed," which must be executed by the selected contractor as well.

Thank you for your consideration of this Invitation to Bid.

Bid must be submitted to:

Melinda C. Capinpin (Administrative Officer)
Philippine Center Management Board
556 Fifth Ave.,
New York, NY 10036
Tel. No. 212-575-4774
Email: philcenternyc@gmail.com

Clarification on Bid Documents and scope of work, please contact:

Harold Martinez
Two4Design Architecture, PLLC
55 Meadow Street, Unit 212
Brooklyn, NY 11206
Tel. No. 347-985-0870
Email: harold@two4design.net

15 April 2026